Roofing Permit Policy

Roofing permit requirements begin with the following definitions from the current International Residential Code (IRC)

Roof Recover – The process of installing an additional roof covering over and existing roof covering without removing the existing roof covering.

Roof Repair - Reconstruction or renewal of any part of an existing roof for the purposes of its maintenance.

Roof Replacement - The process of removing the existing roof covering, repairing any damaged substrate and installing a new roof covering.

Section 908 of the IRC addresses *roof replacement* (R908.3) and *roof recover* (R908.3.1). If the work qualifies as a *roof repair*, it does not require a permit, though the manufacturers listing information or installation requirements shall still be followed. A *roof recover* and *roof replacement* both require a permit through the city.

A *Roof repair* is limited to localized replacement of the damaged area of materials.

All roofing work shall follow IRC Sections R905 and R908

For the purpose of this policy, "Compatibility" of materials shall mean like-for-like, e.g., asphalt-for-asphalt, metal-for-metal, shakes-for-shakes, etc.

International Wildland Urban Interface - Structures within the designated wildland urban interface areas (WUI) are subject to the **International Wildland Urban Interface Code** (Section 507.1). Within the designated WUI areas, roof coverings which are replaced or have 25% or more of the total roof area replaced in a 12-month period, shall be replaced with a roof covering required for new construction based on the type of ignition-resistant construction in accordance with Section 503 of the IWUI code.