

## **NOTICE OF TERMINATION PROCESS**

When a Construction Site is nearing completion and the permittee is desirous of terminating their permit with the State of Utah for discharging water associated with construction activities the following steps should be taken:

1. The Contractor's SWPPP coordinator for the project should notify the city storm water inspector that they are ready for final inspection.
2. The city storm water inspector visits the site to determine if the site has reached final stabilization as determined by the UPDES Storm Water General Permit for Construction Activities, UTRC00000. The city storm water inspector also checks to see if all temporary BMP have been removed.
3. If there is work still to be completed they are included in the Additional Comments and Corrective Actions for SWPPP Compliance portion of the State's UPDES Storm Water Inspection Evaluation Form for SWPPP Compliance (State's inspection form) and provides a copy for the SWPPP coordinator.
4. When the city storm water inspector is satisfied that all requirements have been met, the city storm water inspector uses the State's inspection form and completes the Notice of Termination (NOT) Inspection section of that form and sends a copy to the State for their records.
5. The city storm water inspector or designated individual then needs to log into the State's database and change the status of the permit for the given permit.
6. Once the State has received confirmation that the site meets all the requirements the NOT is granted.